



# Kla Ha Ya Days~ July 22,23 &24, 2011

PO Box 571, Snohomish, WA 98291-0571

## FOOD VENDOR APPLICATION

THANK YOU FOR YOUR INTEREST IN SNOHOMISH'S KLA HA YA DAYS FESTIVAL. TO EXPEDITE YOUR APPLICATION FOR THIS 60+ YEAR FESTIVAL, BE SURE TO FILL OUT ALL QUESTIONS, SIGN YOUR APPLICATION AND INCLUDE YOUR BOOTH FEE! – **APPLICATION DEADLINE IS April 30, 2011 – ALL APPLICATIONS RECEIVED AFTER THAT DATE WILL BE SUBJECT TO A \$50 LATE FEE. SPACE IS LIMITED, AWARDED ON A FIRST COME BASIS. YOU WILL BE NOTIFIED OF SIMILAR OR COMPETING MAIN MENU ITEMS.**

Legal Business NAME: \_\_\_\_\_ UBI(required): \_\_\_\_\_

BOOTH OR BUSINESS (DBA) NAME: \_\_\_\_\_ Website: \_\_\_\_\_

Contact Name: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

PHONE (DAY): \_\_\_\_\_ (CELL): \_\_\_\_\_

Emergency Contact(during event): \_\_\_\_\_ Phone: \_\_\_\_\_

### Booth Fees:

**Friday, July 22, 2011 located at Harvey Field (Booths Open from 4pm - 11pm)**

Limited to 10 Mobile Food Trucks \$75

**Saturday & Sunday, July 23-24, 2011 - located in Historic Downtown Snohomish (Sat 10am - 7pm) (Sun 11am-4pm)**

(Mobile Food Trucks preferred limited number of food vendors accepted)

10' x 10' Space Fee \$ 225.00

10' x 20' Space Fee \$ 375.00

Reporting/Cleaning/Inspection Fee \$ 50.00

Late Fee (after April 30, 2011)

TOTAL AMOUNT ENCLOSED \$ \_\_\_\_\_

All applications and booth fees are due prior to APRIL 30, 2011 and are not refundable. Full payment must be received. If you choose to participate at Harvey Field on Friday and Historic Downtown Snohomish on Saturday & Sunday you will need two permits from the Snohomish County Health District.

### Are you self contained for power or do you require electricity?

Describe the types of foods offered and price:

Food:	Price:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

### Notes:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please sign & return w/ booth fees to:**

Kla Ha Ya Days Festival, Attn: Food Director • PO Box 571, Snohomish, WA 98291 • 425-493-7824

# Kla Ha Ya Days Festival Food Vendor Rules and Regulations

**This document must be signed and returned by April 30, 2011.**

**Menu:** Only the menu items listed on your application may be sold and only at the prices listed on your application, unless approved in advance by the Vendor Director.

**Signage:** You are responsible for providing your own booth, equipment and signs. All signs must look professional. No signs bearing the name of companies other than the official Festival sponsors or your business as stated in the application are allowed. \_\_\_\_\_(initial here).

**Fee:** There is an additional \$50.00 reporting, cleaning fee and inspection. This fee is due with the application and is not refundable.

**Sales Tax:** You are responsible for charging and reporting applicable state sales tax which is 8.6% and the sales tax local code is 3115.

**Hours of Operation:** Saturday 9:30 a.m. to 6:00 p.m., Sunday Noon to 4:00 p.m. You must be open during the above Saturday & Sunday hours unless prearranged with Vendor Director. No booth may be left unattended during these hours.

**Hours of Set-Up/Tear Down:** Saturday Set-up Begins at 6:00am and must be completed by 9:00am. Tear down begins on Sunday at 4:00pm and must be completed by 6:30pm. No vendor will be allowed to leave before Sunday 4:00pm. All booths, vehicles and equipment must be cleared from the street by 6:30 PM on Sunday.

**Certificate of Insurance:** For the festival you must provide a certificate of insurance for one million dollars (\$1,000,000) naming Kla Ha Ya Days Festival Inc. and the City of Snohomish as additional insured. Have your agent mail certificate to Kla Ha Ya Days Festival, PO Box 571, Snohomish, WA 98291.

**Licenses:** You are required to obtain a food permit from Snohomish Health Department. You will also be inspected by Dept. of Labor & Industries.

**Restrictions:** No alcoholic beverages, loud music, televisions or hawking are allowed at the festival. Vendors are not allowed to "ROVE" with their merchandise at any time. The festival reserves the right to restrict any activities determined by the festival staff to interfere with public access and /or Festival programming.

In signing this agreement, you agree to comply with all Festival, state and local regulations, Fire, Health & Safety rules and guidelines and to save and hold harmless the City of Snohomish, Kla Ha Ya Days Festival Inc., their employees, officers, sponsors and agents from any loss or damage to any persons or property caused by the applicant's operation in connection with Kla Ha Ya Days, and further agree to defend said Associations and City for any claims for such damage.

**I HAVE READ AND UNDERSTAND THE ABOVE RULES AND REGULATIONS, AND WILL ABIDE BY THEM THROUGHOUT MY ASSOCIATION WITH THE KLA HA YA DAYS FESTIVAL.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name Printed:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Please sign & return w/ booth fees to:**  
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# CITY OF SNOHOMISH

116 UNION AVENUE † SNOHOMISH, WASHINGTON 98290 † TEL (360) 568-3115 FAX (360) 568-1375

## SPECIAL EVENT VENDOR BUSINESS LICENSE APPLICATION

● PLEASE PRINT CLEARLY OR TYPE ●

Special Event Name: \_\_\_\_\_

Business/Booth Activities (*describe what you will be doing at your booth*): \_\_\_\_\_

\_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_  
Street

City, State Zip

Business Phone Number: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Washington State Unified Business Identification (UBI) Number (required):

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**NON-REFUNDABLE LICENSE FEE:** \$5.00 to be paid with this form to the Special Event Organizer.  
Fees and applications from individual vendors will not be accepted by the City of Snohomish.

*I certify under penalty of perjury that the information above is correct  
to the best of my knowledge and belief.*

Signature

Date

Individual vendor applications will not be accepted by the City. All applications and fees must be submitted by the Special Event organizer. Farmers Market vendors should use the standard business license application.

*The City of Snohomish Sales Tax Code is 3115.*

**DO NOT RETURN THIS FORM TO THE CITY OF SNOHOMISH.**