



# “Bite of Snohomish” July 17–18, 2010

## FOOD VENDOR APPLICATION

THANK YOU FOR YOUR INTEREST IN SNOHOMISH'S KLA HA YA DAYS FESTIVAL. TO EXPEDITE YOUR APPLICATION FOR THIS 70+ YEAR FESTIVAL, BE SURE TO FILL OUT ALL QUESTIONS, SIGN YOUR APPLICATION AND INCLUDE YOUR BOOTH FEE! – **APPLICATION DEADLINE IS March 15, 2010 – ALL APPLICATIONS RECEIVED AFTER THAT DATE WILL BE SUBJECT TO A \$50 LATE FEE. SPACE IS LIMITED, AWARDED ON A FIRST COME BASIS. YOU WILL BE NOTIFIED OF SIMILAR OR COMPETING MAIN MENU ITEMS.**

OUR YEAR 2010 PROMOTIONS FOR THIS EVENT INCLUDE: POSTERS, 10,000 HANDOUTS, NEWSPRINT PROGRAM PUBLISHED BY THE SNOHOMISH TRIBUNE NEWSPAPERS, AND VARIOUS OTHER NEWSPAPERS, WITH RADIO TBD.

Legal Business NAME: \_\_\_\_\_ UBI: \_\_\_\_\_

BOOTH OR BUSINESS (DBA) NAME: \_\_\_\_\_ Website: \_\_\_\_\_

Contact Name: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

PHONE (DAY): \_\_\_\_\_ (EVE): \_\_\_\_\_ (FAX): \_\_\_\_\_

Emergency Contact(during event): \_\_\_\_\_ Phone: \_\_\_\_\_

**Booth Fees:**

10' x 10' Booth Fee	\$ 300.00
10' x 15' Booth Fee	\$ 400.00
10' x 20' Booth Fee	\$ 500.00
Late Fee (After March 15)	\$ 50.00
Reporting/Cleaning/Inspection Fee	\$ 50.00
AMOUNT ENCLOSED	\$ _____

All applications and booth fees are due prior to MARCH 15 and are not refundable. Full payment must be received.

List your power requirements: Generators are not permitted.

Describe the types of foods offered and price:

Food:	Price:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**Notes:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please sign & return w/ booth fees to:**

Kla Ha Ya Days Festival, Attn: Food Director • PO Box 571, Snohomish, WA 98291 • 425-493-7824

# Kla Ha Ya Days Festival Food Vendor Rules and Regulations

**This document must be signed and returned by March 15, 2010.**

**Menu:** Only the menu items listed on your application may be sold and only at the prices listed on your application, unless approved in advance by the Vendor Director.

**Signage:** You are responsible for providing your own booth, equipment and signs. All signs must look professional. No signs bearing the name of companies other than the official Festival sponsors or your business as stated in the application are allowed. \_\_\_\_\_(initial here).

**Fee:** There is an additional \$50.00 reporting, cleaning fee and inspection. This fee is due with the application and is not refundable.

**Sales Tax:** You are responsible for charging and reporting applicable state sales tax.

**Hours of Operation:** Saturday 10:00 a.m. to 8:00 p.m., Sunday 10:00 a.m. to 5:00 p.m. You must be open during the above Saturday & Sunday hours unless prearranged with Vendor Director. No booth may be left unattended during these hours.

**Hours of Set-Up/Tear Down:** Saturday 6:00am / Sunday 5:00pm. No vendor will be allowed to leave before Sunday 5:00pm. All booths, vehicles and equipment must be cleared from the street by 7:00 PM on Sunday.

**Certificate of Insurance:** For the festival you must provide a certificate of insurance for one million dollars (\$1,000,000) naming Kla Ha Ya Days Festival Inc. and the City of Snohomish as additional insured.

**Licenses:** You are required to obtain a food permit from Snohomish Health Department. You will also be inspected by Dept. of Labor & Industries.

**Location:** I understand that I will be located in the FOOD COURT on Avenue A south of First Street.

**Restrictions:** No alcoholic beverages, loud music, televisions or hawking are allowed at the festival. Vendors are not allowed to "ROVE" with their merchandise at any time. The festival reserves the right to restrict any activities determined by the festival staff to interfere with public access and /or Festival programming.

In signing this agreement, you agree to comply with all Festival, state and local regulations, Fire, Health & Safety rules and guidelines and to save and hold harmless the City of Snohomish, Kla Ha Ya Days Festival Inc., their employees, officers, sponsors and agents from any loss or damage to any persons or property caused by the applicant's operation in connection with Kla Ha Ya Days, and further agree to defend said Associations and City for any claims for such damage.

**I HAVE READ AND UNDERSTAND THE ABOVE RULES AND REGULATIONS, AND WILL ABIDE BY THEM THROUGHOUT MY ASSOCIATION WITH THE KLA HA YA DAYS FESTIVAL.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name Printed:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Please sign & return w/ booth fees to:  
Kla Ha Ya Days Festival, Attn: Food Director • PO Box 571, Snohomish, WA 98291 • 425-493-7824**



# CITY OF SNOHOMISH

116 UNION AVENUE † SNOHOMISH, WASHINGTON 98290 † TEL (360) 568-3115 FAX (360) 568-1375

## SPECIAL EVENT VENDOR BUSINESS LICENSE APPLICATION

● Please print clearly or type ●

Special Event Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Street

City, State Zip

Business Phone Number: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Unified Business Identification Number (obtained from the Washington State Department of Revenue):

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**NON-REFUNDABLE LICENSE FEE: \$5.00** to be paid by the Special Event Organizer. Checks from individual vendors will not be accepted by the City of Snohomish. This fee is included in your Kla-Ha-Ya Days booth fee.

*I certify under penalty of perjury that the information above is correct to the best of my knowledge and belief.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**DO NOT return this form to City Hall.** Individual vendor applications will not be accepted by the City. All applications and fees must be submitted by the Special Event organizer.