



Non Profit Booth • July 18-19, 2009 PARTICIPANT APPLICATION

Thank you for your interest in Snohomish’s Kla Ha Ya Days Festival. To expedite your application for this 60+ year festival, be sure to fill out all questions, and sign your application! – Application deadline is June 15, 2009. All applications received after that date and may be excluded from newsprint promotions. Space is limited and awarded on a first come basis.

Non Profit Group: _____ Booth name (DBA) _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Contact Representative: _____ Phone (day): _____

Phone (other): _____ FAX: _____ UBI: _____

E-MAIL: _____

Emergency Contact: _____ Phone: _____

Were you a vendor at the 2008 Kla Ha Ya Days Festival? Yes No
Power is not available, will you bring a generator? Yes No

Size of your booth:

10’ deep x 10’ wide Other (specify) _____

Category (Please Check One)

Information Only (no sales) Information/Product Sales
 Food Sales (additional application required)

Booth Fees:

Enclosed is my \$50 fee We will be providing Volunteers
Fee may be waved in exchange Volunteer Coordinators Name: _____
For a minimum of 10 Phone # _____
Volunteer hours. Email Address _____

Note: Booth sales of commercially produced, *for profit* goods, are not permitted during the event. The purpose is to provide you the opportunity to promote your organization, and increase community awareness. Describe your booth and/or service: _____

KLA HA YA DAYS FESTIVAL RULES & REGULATIONS

APPLICATION: Applicants for the Kla Ha Ya Days Festival must answer all questions on the application, sign and date the Rule and Regulations (this sheet), and return to the Festival Office with booth fee by June 15, 2009.

BOOTH FEES: 2009 standard booth size is 10 x10. Fees for Non Profit Service Groups will be \$50.00 for a standard space and \$25.00 for each additional 10 ft section. Fee is due with application and Refunds are not available. **Fees may be waived in exchange for a minimum of 10 volunteer hours during the weekend of the event.**

_____ Initial here

SALES: Booth sales of commercially produced, *for profit* goods, are subject to advance approval. The purpose is to provide you the opportunity to promote your organization, and increase community awareness.

_____ Initial here.

HOURS OF OPERATION: All booths must be open with attendant from 9 am to 6 pm, Saturday July 18, 2009 and 10 am to 5 pm Sunday, July 19, 2009. No booth may be left unattended during these hours. You are encouraged, not required, to stay open later on Saturday July 19, 2009.

SET UP: Load in begins Saturday, July 18, 2009 at 6:30 am. Festival staff will be available to help vendors locate their booth space. **NO BOOTH WILL BE ALLOWED TO SET UP PRIOR TO THIS TIME.** All set up must be completed and vehicles removed from streets by 8:30 am Saturday morning, July 18, 2009.

BREAKDOWN: Load out begins at 5:00 pm on Sunday, July 19, 2009. All booths & vehicles must be cleared from streets at 7:00 pm.

SALES TAX: Vendors are responsible for charging and claiming state sales tax. All sales tax collected in conjunction with Kla Ha Ya Days is reported to the State of Washington.

RESTRICTIONS: 1.) No imported products. 2.) Vendors are not allowed to "ROVE" with their merchandise or advertising at any time. 3.) No booth may be left unattended during hours of operation 4.)No alcoholic beverages, illegal substances, pets, loud music or television and no "hawking" will be allowed in the vicinity of your booth. 5.) No Items promoting the use of illegal substances, as defined by the Vendor Director, will be allowed.

SECURITY: Although limited security is provided overnight, YOUR BOOTH AND CONTENTS REMAIN YOUR RESPONSIBILITY. Neither the Festival nor the City of Snohomish assumes responsibility for injury to persons, or loss or damage to any property of the vendors, including theft.

_____ Initial here.

In signing this agreement, applicant agrees to comply with all Festival, state and local regulations, and to save and hold harmless the City of Snohomish, Kla Ha Ya Days Festival, their employees, officers, sponsors and agents from any loss or damage to any persons or property caused by applicant's operation in connection with Kla Ha Ya Days Festival, and further agrees to defend said Associations and City for any claims for such damage.

I have read and understand the above Rules and Regulations and will abide by them throughout my association with the 2009 Kla Ha Ya Days Festival. It is understood that the Kla Ha Ya Days Festival reserves the right to close any participant not complying with these regulations.

SIGNATURE: _____ **DATE:** _____

PRINTED NAME: _____ **TITLE:** _____

ADDRESS: _____

PHONE: _____ **EMAIL:** _____

Return with booth fees to:

KLA HA YA DAYS FESTIVAL, ATTN: NON-PROFIT DIRECTOR, PO BOX 571, SNOHOMISH, WA 98291- 0571



CITY OF SNOHOMISH

116 UNION AVENUE † SNOHOMISH, WASHINGTON 98290 † TEL (360) 568-3115 FAX (360) 568-1375

SPECIAL EVENT VENDOR BUSINESS LICENSE APPLICATION

● Please print clearly or type ●

Special Event Name: _____

Business Name: _____

Business Address: _____

Street

City,

State

Zip

Business Phone Number: _____

Contact Name: _____

Unified Business Identification Number (obtained from the Washington State Department of Revenue):

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NON-REFUNDABLE LICENSE FEE: \$5.00 to be paid to the Special Event Organizer. Checks from individual vendors will not be accepted by the City of Snohomish.

*I certify under penalty of perjury that the information above is correct
to the best of my knowledge and belief.*

Signature

Date

DO NOT return this form to City Hall. Individual vendor applications will not be accepted by the City. All applications and fees must be submitted by the Special Event organizer.